



**Commissioners' Court Agenda
Monday, October 25, 2021 – 9:00 AM
Potter County Commissioners' Courtroom
500 S. Fillmore, Room 106
Amarillo, TX 79101**

REVISED AGENDA posted this 21st day of October, 2021 at 11:05am

1. CALL TO ORDER

2. PLEDGES TO U.S. FLAG, TEXAS FLAG AND INVOCATION

3. RECOGNITION OF MINUTES

- 3.A To recognize the minutes from the October 11, 2021 Potter County Commissioners' Court.
[Minutes 10-11-2021.pdf](#)

4. VOUCHERS

- 4.A To consider and act upon the approval of the payment of vouchers processed by the Potter County Auditor's Office. [Dossett]
[02-CCt Check Register for October 25 2021.pdf](#)

5. INSURANCE - HUMAN RESOURCES

To recognize the Insurance Fund Report

- 5.A To recognize the insurance fund report. [Woodard]
[10.25.21 Insurance Report.pdf](#)

6. AGENDA ITEMS

Discussion and possible action relative to:

6.A TREASURER'S REPORT:

1. To recognize the Monthly Treasurer's Report;
2. To recognize the Quarterly Investment Report;
3. To consider and act upon the approval of:

An Order adopting the Potter County Investment Policy and the 2021-2022 Investment Policy with update list of Authorized Brokers for approval.

[Treasurer's Report.pdf](#)

[Fourth Quarter Investment Report.pdf](#)

[Order Adopting Investment Policy.pdf](#)

[Authorized Brokers.pdf](#)

[Investment Policy.pdf](#)

6.B RESOLUTION - DRUG COURT/181ST DISTRICT COURT:

To consider and act upon a Resolution approving the Drug Court to continue through the 2022 fiscal year. [White, Tanner]

[Resolution.Drug Court..pdf](#)

6.C **LIFE SAVING AWARD:**

To present Steven Denny, Potter County Volunteer Firefighter and EMT, an award for saving the life of Corporal Richard Weathers. [Tanner, Lake]

[Weathers.pdf](#)

6.D **POTTER COUNTY TAX OFFICE:**

To consider and act upon the deed approval for sale of property known as 1309 N. Harrison, Amarillo, Texas. [Aylor]

[Harrison.pdf](#)

6.E **BI-CITY-COUNTY PUBLIC HEALTH BOARD:**

To recognize the re-appointment of Deloris Thompson and Dr. Rebecca Scott to the Amarillo Area Public Health Board for a 3-year term. [Stoughton, Tanner]

[Potter County appointments.docx](#)

6.F **WEST TEXAS COUNTY JUDGES AND COMMISSIONERS ASSOCIATION RESOLUTION:**

To consider and act upon approving a Resolution from Potter County Commissioners' Court to Welcome and Host the Court Night for the 2024 Conference in Amarillo. [Coffee]

[Resolution West Texas County Judges and Commissioners Association.pdf](#)

6.G **RECOGNITION OF HOURS:**

To recognize Commissioner John Coffee for successfully completing 6.0 hours or educational training at the Panhandle County Judges and Commissioners Conference on September 30, 2021. [Coffee]

[Coffee Certificate.pdf](#)

6.H

COMMISSIONING AGENT NEW DISTRICT COURTHOUSE:

To consider and act upon hiring Building Energy Efficiency as commissioning agent for the new District Courthouse. Purchased under TIPS interlocal contract. Estimated cost \$98,500.00, funds budgeted. [Wade, Lonning]

[Bee Qualifications.pdf](#)

6.I **RFP 1204-21 DESIGN/BUILD PRE-ENGINEERED METAL STORAGE BUILDING:**

To consider and act upon awarding RFP-1204-21 to Commercial Industrial Builders Inc. as the highest ranked proposer. [Sheriff Thomas, Lonning]

[Tabulation Form RFP 1204-21.pdf](#)

6.J

AMARILLO/POTTER EVENTS VENUE:

To reappoint Terry Wright and Cliff Bickerstaff to serve on the Amarillo/Potter Events Venue for 2 more years. This will expire September 30, 2023. [Tanner]

6.K **FORMAL BID 1205-21 JANITORIAL SUPPLIES:**

To consider and act upon award of RFB 1205-21 janitorial supplies to various listed vendors with the lowest and best bids. [Wade, Lonning]

[AWARD TABULATION FB #1205-21.xlsx.pdf](#)

6.L

VIOLENCE AGAINST WOMEN FORMULA GRANT:

To consider and act upon authorizing Judge Tanner to accept a grant award for state assistance from the Office of the Governor for the Violence Against Women Formula Grant (VAWA-County Attorney). [Dossett]

[VAWA Grant-CA.pdf](#)

6.M VIOLENCE AGAINST WOMEN FORMULA GRANT:

To consider and act upon authorizing Judge Tanner to accept a grant award for state assistance from the Office of the Governor for the Violence Against Women Formula Grant (formerly the VOCA Grant – District Attorney). [Dossett]

[VAWA Grant-DA.pdf](#)

6.N OFFICE SPACE-PUBLIC DEFENDER’S OFFICE AND MANAGED ASSIGNED COUNSEL (MAC)-POTTER/ARMSTRONG COUNTIES:

To consider and act upon the allocation and restructuring of the 2nd floor of the Santa Fe Building to provide office space for the Potter/Armstrong County Public Defender’s Office and Managed Assigned Counsel. [Tanner, Kiehl, Wade]

6.O COMPUTER/SHORETEL UPGRADE:

To hear a report from A & A regarding computer and Shortel upgrade. [Blankenship]

6.P RIKER LANE ROAD IMPROVEMENT ASSESSMENT:

To consider and act upon a request from property owner Mary Risner to waive Potter County’s assessment against 10500 Riker Lane in the amount of \$ 1405.68 for improvements to Riker Lane, on grounds that the improvements do not extend to her property. [Mary Risner, Attorney Fred Griffin]

6.Q OPIOID LITIGATION - CLOSED MEETING:

To convene a closed meeting pursuant to Texas Government Code § 551.071 to hear a report from legal counsel regarding a potential settlement of Potter County’s claims against Johnson & Johnson in pending federal court opioid litigation, and take such action as may be appropriate in open session. [Mark Logsdon, Mullin Hoard & Brown Law Firm]

6.R BUDGET AMENDMENTS:

To consider and act upon the budget amendments for the fiscal year 2022.

[Budget Amendment 10.25.21.pdf](#)

6.S DISTRICT ATTORNEY - BUDGET SALARY INCREASE

To consider and act upon the salary increase for position # 2270.717 in the 47th District Attorney's Office in the amount of \$8200.00 per year effective October 9, 2021. Funds to come from salary budget. [Sims]

7. EMPLOYMENT ITEMS

To consider and act upon the following employment items:

8. **POTTER COUNTY PROJECTS**

To hear a report on various Potter County Projects and to take any action necessary.

9. **JAIL REPORT**

To hear a report on the Potter County Detention Center and to take any action necessary.

10. **PROPERTY INSURANCE**

To consider and act upon any insurance claims, accidents, etc. against the County.

11. **EXECUTIVE SESSION**

To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

12. **UPCOMING AGENDA ITEMS**

To receive agenda items for the next Commissioners' Court.

13. **ADJOURNMENT**

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.

Notice: Any documentation linked to this Agenda are subject to change both after posting and/or after discussion and vote during the Commissioners' Court meeting.